

# Technology Page Turner

## March 2020

### Columbia County/Evans Library

#### Geocaching & Munzee Basics

Tuesday, March 3 • 1:30 - 3:30 pm

Join us to learn about geocaching and go on a real treasure hunt on the grounds! Bring your smart phone to get the app or learn other ways to Geocache and Munzee with us.

#### Microsoft Excel Basics

Wednesday, March 4 • 1:30 - 3:30 pm

Learn the basics of Microsoft Excel including cell properties, Auto SUM, and creating a simple budget.

#### Microsoft PowerPoint Basics

Wednesday, March 11 • 10:00 am - 12:00 pm

Learn the basics of Microsoft PowerPoint including creating a slide show, using templates, and creating signs and handouts.

#### Gadget Help with Alex

Thursday, March 12 • 1:30 - 3:30 pm

Get one-on-one help with your electronic gadgets. First come, first serve; no appointment necessary.

#### Facebook Fun and Security

Wednesday, March 18 • 10:00 am - 12:00 pm

This class covers the basics of using Facebook including friends' lists, controlling what others see, photos, blocking and security. Facebook account required.

#### Cut the Cable: Basics of Cord Cutting

Thursday, March 19 • 5:30 - 7:30 pm

Save money by learning the basics of cord cutting. Gain information on the latest options such as Hulu, Sling TV, Roku, antennas, etc. that will allow you to ditch that monthly cable bill or satellite.

#### Microsoft Word Basics

Wednesday, March 4 • 10:00 am - 12:00 pm

Learn the basics of Microsoft Word including using the keyboard, changing fonts and text size, copy/paste, inserting images, and saving ink when printing.

#### Library Resources & Apps

Tuesday, March 10 • 1:30 - 3:30 pm

Learn about free resources that the library has to offer. This class will cover eBooks, audiobooks, legal forms, Acorn TV, Galileo, library apps, and many other resources the library provides.

#### Email 101

Wednesday, March 11 • 1:30 - 3:30 pm

Learning the basics of using email including addresses, contact lists, "how to add attachments," and "What is Cc and Bcc?" (Yahoo email will be used in this class.)

#### Instagram & Snapchat

Thursday, March 12 • 5:30 - 7:30 pm

Find out what two of the most popular social media services have to offer! We will cover taking a photo basics, Filters, Geofilters, Lenses, #Tags, Sharing, followers, Published Stories & Shows, and viewing snaps based on GPS location.

#### Google School

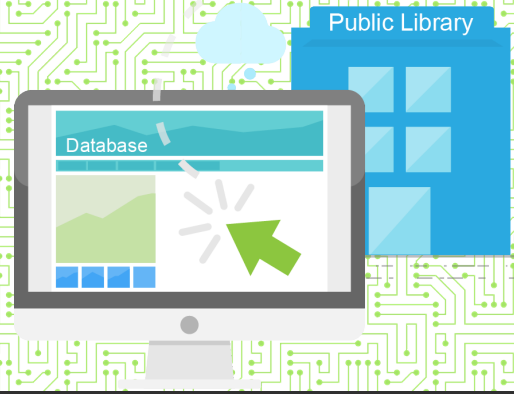
Wednesday, March 18 • 1:30 - 3:30 pm

This class covers Google search tips, Google books, Google Maps, Google Docs, Shopping, translation and many other Google services.

For Columbia County classes please  
call 706-863-1946 to register.

# Technology Page Turner

March 2020



## Eucler Creek/ Grovetown Library

Facebook Fun and Security

Friday, March 6 • 10:00 am - 12:00 pm

This class covers the basics of using Facebook including friends' lists, controlling what others see, photos, blocking and security. Facebook account required.



Eucler Creek Library will be officially closed on March 9, 2020. Please check our website and Facebook for updates on the opening day of the new Grovetown Library.

## Harlem Library

Internet Safety

Monday, March 2 • 1:30 - 3:30 pm

Learn the basics of protecting yourself online. We will cover common cyber scams, buying online, passwords, What is a VPN?, Online bullying, Malware, Adware, protecting yourself from phishing and more.

Microsoft PowerPoint Basics

Monday, March 9 • 1:30 - 3:30 pm

Learn the basics of Microsoft PowerPoint including creating a slide show, using templates, animation, creating signs and handouts. Tips on presenting a better presentation!

Gadget Help with Alex

Monday, March 16 • 1:30 - 3:30 pm

Drop by the Library during these times to get individual help with your electronic gadgets. First come, first serve; no appointment necessary.